

Memorandum of Association

- 1. NAME OF THE SOCIETY** : MOTI LAL NEHRU COLLEGE ALUMNI ASSOCIATION
- 2. ADDRESS** : MOTILAL NEHRU COLLEGE
(University of Delhi)
BENITO JUREZ ROAD,
NEW DELHI-110021
- 3. JURISDICTION** : The jurisdiction of the `Association shall be NCR of Delhi, any dispute/case/suit shall be Subject to the court in NCR of Delhi

4. OBJECTIVES:

The Objectives of the association are:

- 1) To establish and maintain contact amongst ex-students and teachers (both present and past) of the Moti Lal Nehru College.
- 2) To foster a feeling of brotherhood and friendship between the old students and staff and to promote the spirit of mutual helpfulness amongst them.
- 3) To distribute awards/scholarship prize to the eligible students/ Children.
- 4) To open library, reading rooms for the students.
- 5) To Work for the promotion of social welfare, sports, games and all other such activities.
- 6) To organize seminars, discourses, lectures, film shows to promote education amongst the students.
- 7) To arrange and hold children shows and competition sports for encouragement of young people.
- 8) To make adequate arrangements for handicapped, poor, orphans, SC/ST and students of weaker sections.
- 9) To Establish and maintain institutions for the handicapped and for rehabilitation of young boys and girls.
- 10) To open, arrange, establish and research centres and to provide education to the students as per policy of Govt. of India.
- 11) And development of the aims and objects of the Society.

5. All the income earnings, moveable or immoveable properties of society shall be solely utilized and applied towards the promotion of its aims and objects only set forth in the Memorandum of Association and no profit on therefore shall be paid or transferred directly or indirectly by way of dividend, bonus, profits or in any manner whatsoever to the present or past members of the society. No member of society shall have any personal claim on any moveable or immoveable properties of society or make any profit whatsoever by virtue of his membership.
6. The name, address, occupation and designation of the present members of the Managing Committee to whom the management and affairs of the society **MOTI LAL NEHRU COLLEGE (DAY) ALUMNI ASSOCIATION** has been entrusted as required under Section 2 of the Societies Registration Act 1860 as extended to NCR of Delhi are given below:

S.NO.	NAME & ADDRESS	OCCUPATION	DESIGNATION
1.	Mr. V.B.N.Ram A-441, Defence Colony, New Delhi.	Retd.	President
2.	Dr. Prem Janmejai 73. Shakshrn Apartment, A-3, Paschim Vihar, New Delhi.	Service	Vice-President
3.	Mr. Munish Tamang 1073, Sector-A, Pocket A. Vasant Kunj, New Delhi.	Service	Secretary
4.	Mr. Gauri Shankar Sharma 105. Vikas Kunj, Vikas Puri, New Delhi.	Business	Joint-Secretary
5.	C.A. Ravindra Sharma NIL-2AB II Floor, Malviya Nagar, New Delhi.	C.A	Treasurer
6.	Mr. Bharat Lamba Flat No. 20, Sharda apartment, West Enclave Pitampur, New Delhi-39	Service	Member

7.	Mr. William John (Yogiraj) WA-117, Fist Floor, Shakar Pur, New Delhi.	Business	Member
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We the undersigned are desirous of forming a society namely **MOTI LAL NEHRU COLLEGE (DAY) ALUMNI ASSOCIATION** under the Societies Registration Act 1860 as extended to NCR of Delhi in pursuance of this Memorandum of Association:

S.NO.	NAME & ADDRESS	OCCUPATION	SIGNATURE
1.	Mr. V.B.N.Ram A-441, Defence Colony, New Delhi.	Retd.	-----
2.	Dr. Prem Janmejai 73. Shakshrn Apartment, A-3, Paschim Vihar, New Delhi.	Service	-----
3.	Mr. Munish Tamang 1073, Sector-A, Pocket A. Vasant Kunj, New Delhi.	Service	-----
4.	Mr. Gauri Shankar Sharma 105. Vikas Kunj, Vikas Puri, New Delhi.	Business	-----
5.	C.A. Ravindra Sharma NIL-2AB II Floor, Malviya Nagar, New Delhi.	C.A	-----
6.	Mr. Bharat Lamba Flat No. 20, Sharda apartment, West Enclave Pitampur, New Delhi-39	Service	-----
7.	Mr. William John (Yogiraj) WA-117, Fist Floor, Shakar Pur, New Delhi.	Business	-----

RULES & REGULATION OF THE MOTI LAL NEHRU COLLEGE (DAY) ALUMNI ASSOCIATION Situated at **MOTILAL NEHRU COLLEGE (D.U), BENITO ZUAREZ ROAD, NEW DELHI-110021**

In the rules and regulations unless otherwise clearly stated the following words shall have the meaning noted against each.

- i. Association shall mean the **MOTI LAL NEHRU COLLEGE (DAY) ALUMNI ASSOCIATION**
- ii. Committee shall mean the Managing Committee of the Association.
- iii. Property shall mean the moveable and immoveable property of Association.

1. MEMBERSHIP

ORDINARY MEMBER

All Alumni of the MOTI LAL NEHRU COLLEGE (Day) (henceforth abbreviated as MLNC) shall be eligible for membership of the Association.

ASSOCIATE MEMBER

The following shall be eligible for association life membership of the association:

- i. All members of the teaching staff of MLNC who are not Alumni of MLNC working in regular or temporary basis.
- iii. All ex-members of teaching staff of MLNC who are not Alumni of MLNC.

2. RIGHTS AND PRIVILEGES OF MEMBERS

ORDINARY MEMBER

- i. Will have voting right, one person one vote
- ii. Will be invited to the General Body meeting of the society.
- iii. Will be eligible to become a member of Executive Committee of Association.

ASSOCIATE MEMBER

- i. Associate members shall have participatory rights in discussion.
- ii. Shall be member of the sub-committees, can act as advisors and be co-opted as members of various committees
- iii. Shall have no voting rights

SUBSCRIPTION

The rates of subscription shall be as follows

- i. RS.500 for Alumni living in India at the time of application
- ii. US\$ 100 for overseas Alumni.

TERMINATION OF MEMBERSHIP:

The governing body shall have the power to expel a Member from the society by a no confidence motion passed by 2/3 majority of votes, in the General Body meeting. The reasons of termination from the membership shall be communicated to the member concerned.

APPEALS:

All the appeals should be preferred to the general body of the society and the decision of the general body shall be final.

RE-ADMISSION:-

Any member who is expelled by the general Body, can be re-admitted by the General Body

CESSATION OF MEMBERSHIP

A member of the Association shall cease to be such a member if he/she resigns from his/her membership or found to be of unsound mind or is convicted by a Court for any offence on moral ground or termination of the membership by the Executive committee for compelling reasons.

3. GENERAL BODY

There shall be a general body of the Association consisting of all members of the abovementioned categories.

4. BUSINESS TO BE CONDUCTED BY THE GENERAL BODY

- a. The General body shall consist of all members of the Association.
- b. The General Body of the Association shall hold the Annual General Meeting at least once a year and not more than 18 months shall elapse between two successive Annual General Meetings
- c. A prior notice of clear 21 days for convening an Annual General Meeting shall ordinarily be given to the members by the Secretary in consultation with the President.
- d. An emergent meeting of the General Body can only convened by the President for compelling reasons at a short notice.

5. The duties of the General Body shall be:

- i. To discuss & decide all the issues which are connected with the affairs of association
- ii. To consider and approve the annual policies to be executed by executive committee of the association.
- iii. To approve the budget for the following year.
- iv. To consider for approval the annual report of the Association as well as the Auditor's Report.
- v. To elect office bearers and members of the Executive committee.
- vi. To appoint Auditors for the association.
- vii. To transact any other business with the permission of the president.

6. QUORUM

Ten (10) members present in person shall form quorum for any meeting of the General Body. If the meeting is adjourned for want of quorum, the adjourned meeting will be convened after one hour on same day to transact the same business and members present shall form the quorum.

EXECUTIVE BODY

1. There shall be an Executive Committee shall be controlling & to managing the affairs of the Association and it shall consist of minimum

Seven and Maximum Nine members including the office bearers in the following manner

- i. PRESIDENT 1
- ii. VICE PRESIDENT 1
- iii. SECRETARY 1
- iv. TREASURER 1
- v. JOINT SECRETARY 1
- vi. MEMBER 2 to 4

2. **Election of the Executive committee**

- i. The Principal of MLNC shall be the Patron of the Association.
 - ii. Preference for the post of secretary shall be given to the existing alumni faculty member of Motilal Nehru College (Day)
 - iii. All other office bearers and members of the executive committee shall be elected by the General Body through secret ballot for a term of three years. President, secretary. Treasurer and at the Joint Secretaries have to be stationed in NCR of DELHI
 - iv. The immediate past secretary shall be ex-officio member.
 - v. The procedure for the election of the office bearers of the Association shall be regulated according to the Bye-Laws of the Association.
 - vi. In case of any absence of candidature in election of the executive committee the members present in the Annual General Body Meeting shall nominate person/persons to fill in vacancy/vacancies from the members present in the General Body Meeting.
3. The Executive Committee will ordinarily meet quarterly but Secretary may call an emergent meeting at any time.
4. A prior notice of 7 (Seven) days shall ordinarily be given to members for convening a meeting.
5. The quorum for the executive Committee Meeting shall be four. If the meeting is adjourned for want of quorum, the adjourned meeting will be convened after an hour on the same day to transact the same business and members present shall form the quorum.
6. In case any vacancy arises in Executive Committee, the Executive Committee shall fill this by nomination. A vacancy would be deemed to arise when an Executive Committee member expresses his/her inability to discharge responsibility or when a member remains absent for three consecutive EC meetings without information.

7. POWERS & DUTIES OF THE OFFICE BEARERS

i) **President:** The president shall preside at all the meeting of the Association and exercise general control over the affairs of the association. He /She shall be elected for a term of three year and will be eligible for re-election.

ii) **Vice-President:** He /She shall exercise all the power of the President in his absence. He /She shall be elected for a term of three year and will be eligible for re-election.

iii) **Secretary:** The secretary will be the Chief Executive Officer of the Association and shall exercise general control over the matters relating to the association. He /She shall be elected for a term of three year and will be eligible for re-election.

He/she shall maintain the records of the proceeding of the meeting and shall have them signed by place for President. These minutes of the proceedings shall be place for confirmation at subsequent meeting.

He /She shall power prepare the agenda of the meeting of the General Body and the Managing Committee. All correspondence on behalf of the Association will be carried on the Secretary.

The Secretary shall exercise general supervision over the funds of the Association, its expenses and proper financial management of its resources. He /She shall be entitled to keep a sum of Rs. 1500/- as imprest money.

He/she shall be responsible for the Presentation of the budget, annual accounts and the connected statements.

iv) **Joint Secretary:** He /She shall assist the Secretary in all his/her task and enjoy all the power and responsibilities of the Secretary in his/her absence. He /She shall be elected for a term of three year and eligible for re-election.

v) **Treasurer:** He/she shall maintain the Accounts, Income and Expenditure statements of the Association, He /She shall be elected for a terms of three year and will be eligible for re-election.

The accounts of the association shall be kept in a schedule bank approve by the managing Committee, and will be jointly and severally operated by the Treasurer and Secretary or President or the Voice-President.

The Treasurer shall be entitled to keep a sum of Rs. 1500/- as imprest money.

8. **SOURCES OF INCOME: -**

The Sources on income of the Association shall consist of

- a. Membership Fee
 - b. Contribution
 - c. Donation by the member and/or sympathizer.
 - d. Miscellaneous receipt raised through such other means as may be deemed proper and expedient by the committee from time to time.
9. The Association shall maintained proper books of accounts for the financial year commencing from 1" April and ending on 31" March every year.
10. The Association shall get its account audited from a firm of chartered accountants to be appointed by General body for a period of three years. In case of vacancy in the office of Auditor the same can be filled by Managing Committee for the remaining period.
11. The Association may sue or be sued in the name of its Secretary as required under section 6 of the Association Registration Act 1850.
12. Any amendment in the constitution shall be carried out in accordance with procedure laid down in section 12 and 12-A of the Societies Registration Act 1860.
13. The financial year of the Association shall be from 1 April, to 31 March, every year.
14. The Association may be dissolved as per section 13 and 14 of the Societies Registration Act 1860.
15. All the provision of the Societies Registration Act XXI of 1860 (Punjab Amendment) Act, 1957 as extended to the NCR of Delhi will apply to the Association.
16. That this is the correct and true copy of the Rules and Regulation of the **MOTI LAL NEHRU COLLEGE (DAY) ALUMNI ASSOCIATION.**

PRESIDENT

SECRETARY

TREASURER